

**Department of Revenue Services  
Job Opportunities**

**Accounting Careers Trainee / Revenue Examiner 1**

**PLEASE FOLLOW THE SPECIFIC APPLICATION FILING INSTRUCTIONS AT THE BOTTOM OF THIS PAGE!**

**Open To:** The Public, Current DRS Revenue Examiner 1's

**Location:** Hartford, Bridgeport and Norwich

**Hours:** 40 Hour Work Week

**\*Salary:** **Annually, first year of training, with degree in accounting or closely related field:**

- Bachelor's Degree and 15 semester hours in accounting - \$46,480.00
- Bachelor's Degree and 30 semester hours in accounting - \$49,607.00
- Master's Degree and 15 semester hours in accounting - \$49,607.00
- Master's Degree and 30 semester hours in accounting - \$51,181.00

**Closing Date:** August 12, 2013

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The [Department of Revenue Services](#) is recruiting to fill several [Accounting Careers Trainee](#) positions. The target class is [Revenue Examiner 1](#). DRS employees holding status as a Revenue Examiner 1 may also apply for these positions.

**Examples of Duties:** As an [Accounting Careers Trainee](#), you will receive training for advancement into a professional level position after a two-year training program. You will acquire the skills to independently examine the books and records of large multi-state Corporations and pass through entities, such as partnerships, S-Corporations and limited liability companies. Some of the openings are field positions requiring candidates to travel both within Connecticut and out of state.

**Minimum Qualifications For Accounting Careers Trainee:** Four (4) year Bachelor's Degree in accounting or in a closely related business field from an accredited college or university with at least 15 semester hours in accounting.

**Desirable Skills And/Or Experience:** Accounting, taxes, strong computer and strong customer service. Excellent oral and interpersonal skills are essential. Candidates for positions must be able to meet established performance standards and conform to the employer's work rules and policies. They must be able to maintain regular attendance and report to work as scheduled. Background checks and tax compliance checks will be conducted.

**NOTE:** The filling of these positions will be done in accordance with reemployment, SEBAC, transfer, promotion and merit employment rules.

**\*Salaries are effective August 26, 2013**

**Application Instructions:** Interested and qualified candidates who meet the above requirements should submit a cover letter, college transcripts, proof of degree, AND a completed state [Application for Employment](#) (CT-HR-12) to the address listed below. We are unable to accept applications by email or FAX.

**Department of Revenue Services  
Human Resources, 19<sup>th</sup> Floor  
25 Sigourney St.  
Hartford, CT 06106**

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

The State of Connecticut is an equal opportunity/affirmative action employer and strongly encourages the applications of women, minorities, and persons with disabilities.